The system shall include IC card readers or equivalent attendance verification devices and support integration with the attendance management function.

The health examination management function shall allow registration and management of periodic health examination results and permit access by students and authorized personnel designated by the University.

The graduate student research achievement management function shall allow designated graduate students to register and manage academic presentations, journal publications, and other research achievements and enable these records to be referenced through the student portfolio and related functions.

F　Teaching and Learning Support Functions

The system shall provide functions supporting teaching and educational activities, including syllabi, notices, course evaluation questionnaires, class cancellations, make-up classes, and related services.

The syllabus function shall allow students and faculty／staff members to search and reference syllabus information through the web-based system and shall support display and output in both Japanese and English for items specified by the University.

The notice function shall enable message distribution based on conditions specified by the University, including course, individual student, affiliation, academic year, status, and other criteria.

The course evaluation questionnaire function shall support questionnaire setup, response collection, aggregation, reference, and output of aggregated results.

G　Functions for Guarantors (Parents／Guardians)

The system shall provide a guarantor (parent／guardian) portal.

The portal shall allow guarantors (parents／guardians) to access student registration information, course registration information, grade information, attendance information, grade reports, notices, and other information designated by the University for the corresponding student.

The University shall be able to configure visibility settings for individual information items and individual students according to operational requirements.

Guarantors (parents／guardians) shall be able to download grade reports and other documents designated by the University through the web-based system.

H　Admissions Functions

The system shall provide functions supporting admissions operations, including applicant management, administration of admission examinations, admission decision management, pass／fail determination, notification of admission results, and related processes.

Applicant and admitted-student information managed by the admissions functions shall be seamlessly transferred to student registration functions after enrollment.

The University considers an integrated configuration covering both admissions and student registration functions to be desirable ; however, use of the same product or subsystem shall not be mandatory.

I　Student-Related Administrative Functions

The system shall provide functions supporting student-related administrative operations, including tuition management, dormitory management, and other functions required by the University.

Tuition management functions shall support payment management, bank account management, tuition waiver and deferment management, billing management, printing of tuition invoices, and other fee collection operations.

The system shall also calculate and manage appropriate tuition charges and waiver amounts for long-term students, students on leave of absence, and other students whose tuition arrangements differ from the standard tuition structure.

Furthermore, the system shall support management of tuition waivers, payment postponements, installment payments, and deferred payments in accordance with the University's operational requirements.

Dormitory management functions shall support registration and management of dormitory residents, dormitory fees, rooms, and other information required by the University.

J　Certificate Issuance Functions

The system shall be capable of issuing transcripts, certificates of enrollment, graduation／completion certificates, health examination certificates, and other certificates specified by the University.

Certificates shall be generated and issued appropriately based on student registration information, course registration information, grade information, health examination information, and other data managed by the University.

The system shall integrate with the existing automatic certificate issuance machines and enable certificate issuance directly from system data without relying on nightly batch transfers or similar processes.

The system shall support issuance of certificates in both Japanese and English as required by the certificate type.

K　Cloud Infrastructure

The system shall be constructed using cloud services in order to improve system availability and reliability, ensure business continuity in the event of disasters or other unforeseen circumstances, and support stable long-term operation.

The system shall, in principle, be deployed on an Infrastructure as a Service (IaaS)　cloud platform.

The cloud infrastructure shall provide sufficient processing capacity, availability, reliability, and security to ensure the safe and stable management of academic affairs information throughout the operational life of the system.

The infrastructure shall also support prompt recovery and business continuity in the event of disasters, system failures, or other unexpected incidents.

L　Security

The system shall provide security functions necessary for the proper protection of academic affairs information, including user authentication, access control, privilege management, protection of transmitted and stored data, acquisition and retention of operation logs, and other relevant security measures.

Access to student grades, health examination results, advising records, and other personal information shall be appropriately controlled for registration, modification, viewing, and output according to user categories, authority levels, and disclosure scopes defined by the University.

Where security vulnerabilities or security-related issues are identified, the vendor shall promptly provide necessary information and implement appropriate countermeasures.

M　Multilingual Support

The system shall support the display and output of certain functions and information in both Japanese and English.

Applicable functions and information shall include syllabi, various certificates, student names and affiliation information, graduate student research achievement records, and other functions and information designated by the University.