(ix) In the case of a supplier who renders "services for shutting opening parts of buildings," such supplier shall have Grade A, B or C for the classification of "garden works," or Grade A, B, C or D for the classification of "general civil works," as provided for in the qualification for participating in tenders by organizations in the Kanto area related to the Ministry of Finance in the fiscal years 2015 and 2016.

(5) A supplier whose qualification has not been suspended by government agencies (including a supplier specifically designated by the official in charge of disbursement of the procuring entity).

(6) A supplier who has no delinquent tax liabilities.

(7) A supplier who has not received any supervisory action within five (5) years before the base date, which shall be the first day of the month in which the last day of the application acceptance period falls.

(8) A supplier whose business situation or trustworthiness is deemed not to have significantly deteriorated, and whose proper performance of a contract can be guaranteed.

(9) A supplier who has been given a briefing on the outline of the services at the tender briefing session (or briefing on an as-needed basis).

(10) Submission of Tender by Tendering Group

(i) In cases where a single supplier is unable to implement all the services, a tender may be submitted by a group of two or more suppliers (hereinafter the "tendering group"). In such case, one of the tendering group members, acting as the representative of the group, shall submit the proposal sheet and take the tender procedures in such representative's name. For making an application for participation in tender procedures, a tendering group is required to prepare and submit a written agreement for the formation of a tendering group. For implementing the services, the representative of the tendering group shall be responsible for coordination and liaison with the government. In addition, the tendering group members shall also periodically coordinate with the government so that the services will be implemented in a smooth and efficient manner. A tendering group member may not, solely or jointly with another tendering group participating in the same tender, submit the tender.

(ii) The representative shall satisfy all of the requirements specified in (1) through (3) and (5) through (9) above, and members of the group shall satisfy the requirements specified in items (1) through (3) and (5) through (8) above. With regard to the requirements set out in item (4) above, it is sufficient that the tendering group as a whole satisfies all these requirements; however, the representative and each group member shall have at least one type of qualification for participation in the tendering procedures.

7. Obtaining Implementation Guidelines and Tendering Instructions

(1) Available period

From October 17, 2016, to January 13, 2017 Weekdays 9:00—12:00 and 13:00—17:00 (Only 9:00—12:00 on the last day)

(2) Place

1st Examination Section, 2nd Property Management Department Kanto Local Finance Bureau 14th Floor, 1st Building, Saitama Shintoshin Government Office Complex 1—1, Shintoshin, Chuo-ku, Saitama-shi, Saitama Prefecture 330—9716 Tel: 048—600—1182

8. Tender briefing session

(1) Date and Time: November 7, 2016, 13:30—14:30

(2) Place: Conference Room A, 18th Floor, 1st Building, Saitama Shintoshin Government Office Complex

(3) Items to be explained

(a) Outline of contracted services

(b) Contract fees

(c) Contract period

(d) How to prepare a proposal sheet and tender sheet

(e) Others

(4) Number of participants allowed: up to 2 for each company

9. Explanation on as-needed basis: as provided in the Tender Instructions

10. Application for participation in tender

A tender participant shall make an application no later than 15:00 of January 25, 2017, as follows:

(1) Place of obtaining and submitting application documents: Same as 7 above

(2) Application acceptance day and time: Weekdays 9:00—12:00 and 13:00—17:00

11. Submission of proposal sheet

(1) Deadline for submission of proposal sheet: 15:00 of January 25, 2017

(2) Place of submission: Same as 7 above

12. Hearing session (for explanation of details of a proposal sheet)

As provided in the Implementation Guidelines and Tendering Instructions

13. Time and place of submission of tender sheet and opening of tender

(1) Submission of tender sheet

(a) Date and time: February 14, 2017, 9:00—12:00 and 13:00—17:00

(b) Place: Same as 7 above

(2) Opening of tender

(a) Date and time: February 15, 2017, 16:00

(b) Place: Conference Room A, 18th Floor, 1st Building, Saitama Shintoshin Government Office Complex

(3) Remark

The time and place may be changed by a notice to be given separately, in case of any system failure of the electronic procurement system.

14. Method of awarding contractor

A contract shall be awarded to a party which submitted the proposal sheet referred to in Section 11 above and the tender sheet referred to in Section 13 above, and which obtained the highest total assessment score. The contract shall be awarded by a total assessment method, in which the price as well as other factors are assessed in totality to determine the winning tenderer.

15. Invalid proposal sheet and tender sheet

Any proposal sheet and tender sheet submitted by a party not qualified to participate in the tender as provided in this public notice, the Implementation Guidelines and the Tendering Instructions is invalid.

16. Preparation of a contract in written form

A written contract needs to be prepared.

17. Contract period

From the execution date of the contract to March 31, 2020

18. Publication of tender results

After the execution of a contract, tender result information including the name and address of the winning tenderer and the contract price, as well as the names of all tender participants, tendered prices and the results of total assessment of proposal sheets will be publicized.

19. Security deposit for tender／Security deposit for contract

All security deposits are exempted. However, for qualifying for the exemption of a security deposit for contract, a winning tenderer shall be eligible under the qualification for participating in tenders by organizations in the Kanto area related to the Ministry of Finance in the fiscal years 2017 and 2018, or the qualification for participating in tenders by organizations related to the Ministry of Finance (single qualification for every ministry and agency) in the fiscal years 2016, 2017 and 2018, at the time of execution of the contract.