⑵ Classification of the services to be procured : 71, 27

⑶ Nature and quantity of the services to be required : The operative support task of the existing duties system (infrastructure／personnel affairs salary／mutualaid) in the national Hansen's disease sanatorium 1 set

⑷ Fulfillment period : From contract date to March 31, 2027

⑸ Fulfillment place : The place specified by the share of job official in charge of disbursement of the procuring entity.

⑹ Qualification for participating in the tendering procedures : Suppliers eligible for participating in the proposed tender are those who shall :

① not come under Article 70 of the Cabinet Order concerning the Budget, Auditing and Accounting. Furthermore, minors, Person under Conservatorship or Person under Assistance that obtained the consent necessary for concluding a contract may be applicable under cases of special reasons within the said clause ;

② not come under Article 71 of the Cabinet Order concerning the Budget, Auditing and Accounting ;

③ A thing few of a period taking a nomination stop about duties from Ministry of Health, Labour and Welfare ;

④ Have Grade A, B on "offer of services etc." in the Kanto-Koshinetsu Area in terms of qualification for participating in tenders by Ministry of Health, Labour and Welfare (Single qualification for every ministry and agency) in the fiscal years 2025, 2026 and 2027

⑤ Prove to have no false statement in tendering documents ;

⑥ Prove neither the business condition nor credibility is deteriorating ;

⑦ For bidders subject to the following insurance system, and it is not in arrears of insurance premiums for the last two years of the bid submission deadline of this bid (2 insurance year about ㈤ and ㈥) :

(i) Welfare annuity insurance

(ii) Health insurance (the thing which association of national health insurance has jurisdiction over)

(iii) Seamen's insurance

(iv) National pension

(v) Worker's compensation insurance

(vi) Unemployment insurance

⑧ pledge not being an organized crime group with a written oath ;

⑨ pledge to strive to respect human rights in accordance with "Guidelines for respecting human rights in responsible supply chains."

⑩ Not receive administrative deposition by violation of Ministry of Health, Labour and Welfare laws and ordinances within the past one year ;

⑪ received an order of system operation support for human relation and salary system and dealt with equivalent or greater number of inquiries specified in the requirement definition document within five years of this tender notice, excluding subcontracts ;

⑫ received either privacy-mark, ISO／IEC27001, or JIS Q 27001 ;

⑬ Create and submit the following documents. If the Ministry of Health, Labor and Welfare determines that the submitted documents cannot be approved, the applicant cannot participate in the bidding ;

・An operation and maintenance work implementation guidelines (draft) based on the procurement specifications. In addition, the operation and maintenance work implementation guidelines (draft) shall be prepared using the IT service management framework (ITIL) as a reference.

・An information security management plan (draft) based on information security management. In addition, the information security management plan (draft) shall be prepared based on the characteristics of the information handled in this business.

⑭ not be a parent company or a subsidiary company of, not share the same parent company with, and not be a close stakeholder of the following companies ;

・Suppliers of PMO support (suppliers of supply-support) from 2024 to 2026

⑮ meet the qualification requirements which the Obligating Officer may specify in accordance with Article 73 of the Cabinet Order ;

⑺ Time-limit for tender : 17 : 00 February 26, 2026

⑻ Contact point for the notice : WATADA RYOUSUKE, Director, Accounting Division, Medical Institution Management Support Division, Health policy Bureau, Ministry of Helth, Labour and Welfare, 1—2—2 Kasumigaseki Chiyodaku Tokyo 100—8916, Japan. TEL 03—5253—1111 ext. 2635

入札公告

次のとおり一般競争入札に付します。

令和８年１月６日

支出負担行為担当官

厚生労働省職業安定局雇用保険課長

堀　泰雄

◎調達機関番号　017　◎所在地番号　13

１　概要及び日程等

⑴　品目分類番号　73

⑵　調達件名及び数量

令和８年度「公共職業安定所（ハローワーク）利用促進のための周知広報業務一式」

⑶　履行期間又は履行期限　契約日から令和９年３月31日

⑷　履行場所　支出負担行為担当官が別途指定する場所

⑸　契約方法　一般競争入札（総合評価落札方式）

⑹　入札説明書の交付　この公告の日から競争参加資格確認関係書類等の提出期限まで（下記２⑵のメールアドレスに申し込んだ者に電子メールで交付）

⑺　入札説明会の日時及び場所　令和８年１月20日10時30分　オンライン

⑻　競争参加資格確認関係書類等及び技術提案書の提出期限　令和８年２月26日16時00分

⑼　入札書の提出期限　令和８年２月26日16時00分

⑽　開札の日時　令和８年３月10日10時00分

２　照会先

⑴　入札書の提出場所、契約条項を示す場所及び問合せ先

〒100—8916 東京都千代田区霞が関１—２—２中央合同庁舎第５号館14階08号室　厚生労働省職業安定局雇用保険課経理係担当：大槻、紙谷　電話：03—5253—1111（内線5754）

⑵　入札説明書の交付場所、提案書類の提出場所及び仕様に関する問合せ先

〒100—8916 東京都千代田区霞が関１—２—２中央合同庁舎第５号館14階16号室　厚生労働省職業安定局総務課人材確保支援総合企画室担当：有川、狩野　電話：03—5253—1111（内線5852）

電子メール：jinkaku-kikaku@mhlw.go.jp

※入札説明書の交付希望者は電子メールにて交付希望の連絡を入れること

３　競争参加資格

⑴　予算決算及び会計令第70条の規定に該当しない者であること。なお、未成年者、被保佐人又は被補助人であっても、契約締結のために必要な同意を得ている者は、同条中、特別の理由がある場合に該当する。

⑵　予算決算及び会計令第71条の規定に該当しない者であること。

⑶　令和07・08・09年度厚生労働省競争参加資格（全省庁統一資格）において、厚生労働省大臣官房会計課長から「役務の提供等」でＡ、Ｂ又はＣ等級に格付けされた競争参加資格を有する者であること。

⑷　厚生労働省から指名停止を受けている者でないこと。