4　その他
⑴　契約手続において使用する言語及び通貨
日本語及び日本国通貨
⑵　入札保証金及び契約保証金　免除
⑶　入札者に要求される事項　入札に参加を希望する者は、支出負担行為担当官が指定する暴力団等に該当しない旨を記した誓約書を提出しなければならない。
入札者は、支出負担行為担当官から当該書類に関し説明を求められた場合は、これに応じなければならない。
⑷　留意事項
ア　入札者から提出される契約関係書類については、事業者としての決定であることを要する。
イ　契約関係書類に虚偽記載等の不正が発覚した場合は、契約解除は違約金を徴収することがある。
⑸　入札の無効　上記２に示した競争参加資格を有しない者のした入札及び入札に関する条項に違反した入札は無効とする。
また、⑶の誓約書を提出せず又は虚偽の誓約をし、若しくは誓約書に反することとなったときは、当該者の入札を無効とする。
⑹　契約書作成の要否　要
⑺　落札者の決定方法　本公告に示した業務を履行できると支出負担行為担当官が判断した入札者であって、予算決算及び会計令第79条の規定に基づいて作成された予算価格の制限の範囲内で最低価格をもって有効な入札を行った者を落札者とする。
⑻　その他　詳細は入札説明書による。
5　Summary
⑴　Official in charge of disbursement of the procuring entity : Hirofumi Katafuchi, Director, Labour Insurance Contributions Levy Division, Labour Standards Bureau, Ministry of Health, Labour and Welfare.
⑵　Classification of the services to be procured : 71, 27
⑶　Nature and quantity of products to be required : Agency business of Account transfer 1 set.
⑷　Contract period : From 3 Jan 2024 (tentative) through 28 February 2029.
⑸　Contract place : The place specified by the Official in charge of disbursement of the procuring entity.
⑹　Qualifications for participating in the tendering procedures : Supplier eligible for participating in the proposed tender are those who shall :
①　Have Grade “A” or “B” in the public tender qualification category of “Information processing” or “Software development” among “Offer of services, etc” by the Ministry of Health, Labour and Welfare (The common qualification for all ministries and agencies) in the fiscal years of 2022, 2023 and 2024.
②　Not come under Article 70 of the Cabinet Order concerning the Budget, Auditing and Accounting. Furthermore, minors, Person under Conservatorship or Person under Assistance that obtained the consent necessary for concluding a contract may be applicable under cases of special reasons within the said clause
③　Not come under Article 71 of the Cabinet Order concerning the Budget, Auditing and Accounting
④　Prove to have no false statement in tendering documents.
⑤　Prove neither the business condition nor credibility is deteriorating.
⑥　For bidders subject to the following insurance system of each item, and it is not in arrears either of insurance premiums (2 insurance year about ㈤ and ㈥) for the last two years of the bid submission deadline of this bid : ㈠Welfare annuity insurance ㈡Health insurance (the thing which association of national health insurance has jurisdiction over) ㈢Seamen’s insurance ㈣National pension ㈤Worker’s compensation insurance ㈥Unemployment insurance
⑦　Not be a period receiving a nomination stop from Ministry of Health, Labour and Welfare.
⑧　Not be received any administrative sanctions for violation of the Laws and Regulations under the jurisdiction Ministry of Labour, Health and Welfare within 1 year. However, this shall not apply in the case where the supplier took corrective actions and received “Notification of withdrawing for the order of suspension of use” after received an order of suspension of use by Labour Standard Inspection Administration, due to violation of the Labour Standard related laws and regulations (*).
(*) Labour Standards Law, Industrial Safety and Health Act, Minimum Wage Act, Act on Securing the Payment of Wages, Industrial Homework Act, Working Environment Measurement Act, Pneumoconiosis Act, Act on Special Measures concerning Carbon Monoxide Poisoning Caused by Coal-Mine Accident.
⑨　Not be sent the documents to the public prosecutor’s office due to violation of the Laws and Regulations under the jurisdiction Ministry of Labour, Health and Welfare and be made this fact public.
⑩　Meet the qualification requirements which The Obligating Officer Director may specify in accordance with Article 73 of the Cabinet Order.
⑪　The person must have the personnel, equipment, etc. that are recognized to be able to reliably carry out the relevant work.
⑫　The quality management system must be certified to ISO9001 : 2015, and the organization’s ability maturity must be certified to CMMI level 3 or higher.
⑬　The person must have received one of the following certifications : “Privacy Mark Certification”, “ISO／IEC27001 Certification (International Standard)”, and “JISQ27001 Certification (Japanese Industrial Standards)”. Please note that the organization implementing this work must have obtained ISO／IEC27001 certification (international standard) and JISQ27001 certification (Japanese Industrial Standards).
⑭　The applicant must not have received administrative punishment for violating laws and regulations under the jurisdiction of the Ministry of Health, Labor and Welfare within the past year. However, if you have received a suspension of use, etc. order from a labor standards supervisory agency due to a violation of the labor standards-related laws listed in the following items, but have taken corrective measures and received a “Notice of Lifting of a Suspension of Use, etc. Order”, but not limited to this.
A : A Labor Standards Act
B : Industrial Safety and Health Act
C : Minimum wage law
D : Act on securing payment of wages, etc.
E : Domestic labor law
F : Working environment measurement method
G : Pneumoconiosis Law
H : Act on Special Measures concerning Carbon Monoxide Poisoning Caused by Coal Mine Accidents
⑮　0120 No. 1 dated January 20, 2017, as a company that has been found to have committed illegal long working hours, death from overwork, etc. at multiple workplaces under the public disclosure system based on the laws and regulations under the jurisdiction of the Ministry of Health, Labor and Welfare within the past year. Notification No. 3 of the Ministry of Health, Labor and Welfare’s Labor Standards Director-General’s Notice : “Implementation of guidance by prefectural labor bureau chiefs, etc. to top management of companies where illegal long working hours, death by overwork, etc. have been recognized at multiple workplaces, and publication of company names.” No. 0125 No. 1 dated January 25, 2019, “Implementation of guidance by the prefectural labor bureau chief to the top management of a company whose discretionary labor system has been inappropriately operated at multiple workplaces, and publication of the company name.” The company name has not been made public based on 3.